



MINISTERO DELL'UNIVERSITÀ E DELLA RICERCA
ALTA FORMAZIONE ARTISTICA E MUSICALE



CONSERVATORIO STATALE DI MUSICA
EVARISTO FELICE DALL'ABACO DI VERONA

INTERNATIONAL STUDENTS MOBILITY STUDENTS 2024/2025 USEFUL INFORMATION

1. Accommodation

- 1.1. University accommodation
- 1.1 Temporary accommodation
- 1.3 Private accommodation

2. Opening/closing times of the conservatory

- 2.1. How to use the practice rooms at Conservatorio's Main Building and "Casa Boggian" Building

3. How to reach Verona

- 3.1 By train
- 3.2 By plane
- 3.3 By car
- 3.4 By bus

4. Public transport

5. Residence permit

- 5.1 EU citizens
- 5.2 Non-EU citizens

6. Documents you will need

- 6.1 Tax identification number for foreign citizens (Codice Fiscale)

7. Bike rentals

8. Language courses

9. University canteens

10. Free wi-fi in Verona

11. Swimming pools

12. Erasmus Student Network (ESN)

13. University ESU card

1. Accommodation

1.1 University Accommodation

ESU - Ente Regionale per il Diritto allo Studio

Among the cheapest accommodation in Verona is that provided by the ESU agency for the University of Verona. The number of people sharing rooms and apartments varies depending on the Residence. Apartments are equipped with a desk, kitchen, dining room, shower and toilet facilities. ESU usually does not provide bed linens, blankets, towels or kitchen equipment. Phone service is guaranteed only for receiving calls.

<https://www.esu.vr.it/servizi/servizio-abitativo/>

(email: residenze@esu.vr.it)

A complete list of Residences is available at the following page:

<http://www.esu.vr.it/servizi/servizio-abitativo/#residenze>

Contracts are issued for a minimum of 5 months. Otherwise, you can rent a room for 10 months (the first semester runs from mid-September until mid-February and the second semester from mid-February until mid-July) or 12. There is a required security deposit of 210 euros + two months' rent to be paid in advance (on average 200 euros for a bed in a double room or 150 euros for one in a triple room) + 50 euros for the linens provided and maintenance contribution. Priority is given for students who sign a contract for the full academic year.

Erasmus students wishing to apply for ESU accommodation are strongly advised to email didattica1@conservatorioverona.it (the conservatory's academic administration office) by 20th July for the first semester, or by 1st December for the second semester. **Esu can reserve lodging for only two Erasmus students per semester.**

All other international students should contact Esu's offices directly: www.esu.vr.it

For information on the ESU card, see chapter 13.

ISU - International Student Union

ISU (<https://www.isu-services.it/>) manages a series of private accommodations near the University. Interested students should contact them directly by writing to the following address:

INTERNATIONAL STUDENTS UNION (ISU)

Via Campofiore 17,

37129 Verona.

Office of Housing, verona@isu-services.it

accommodation@isu-services.it

It is also possible to request a distance-modality meeting.

Further contact information can be found at this link:

<https://www.isu-services.it/en/about>

On-line meetings are available.

Please note that private accommodation cannot be guaranteed and is contingent on availability. In any case, the International Students Union will provide all necessary information on private accommodation options and offer related legal services.

VIALE VENEZIA RESIDENCE

For short-term single and double rooms, students may contact the Viale Venezia Residence at:

Corso Venezia 89,
Borgo Venezia,
37131 Verona

info@residencevialevenezia.com
<tel:+39045520206>

Further information about the Residence is available at this link:

<https://www.residencevialevenezia.com/en/home/>

CAMPLUS

It is situated in the central district called "Filippini"

<https://www.camplus.it/citta/verona/camplus-verona/>

1.2 Temporary Accommodation

If you need a temporary accommodation for the first few days of your studies in Verona, you can search for a room on AirBnb or at the following Youth Hostel:

- *Domus san Bernardino* -
<http://www.domussanbernardino.it/>
info@domussanbernardino.it
- *The Hostello*
<https://www.thehostello.com/>
info@thehostello.com
- *Stravagante Ostello*
<https://www.stravagantehostel.com/>
stravagante.hostel@aias-verona.it
- *Posada Ostello*
<https://www.posadaverona.it/posada-hostel/>
posadaverona@gmail.com

1.3 Private Accommodation

You may also choose to search for a private flat on your own. Rents vary depending on the location of the flat and on the kind of room you require (single or shared room).

The most efficient way of finding private accommodation is by visiting the following websites:

- <https://www.roomgo.it/>

- <https://www.phosphoro.com/>
- <https://verona.bakeca.it/>
- <https://www.idealista.it/en/>

All of these websites require registration. The most popular and perhaps the most efficient of them is Roomgo. In order to use its premium services, you may need to pay a temporary membership for the period before you find an accommodation. We advise you to study the information on their website carefully.

An alternative solution is to check the announcements posted on the message boards designated for this purpose at the University of Verona (Polo Zanotto -Via S. Francesco, 22). There you will find very up-to-date offers, often posted by other students who are looking for roommates.

A final option is to look for advertisements posted by other students in the following Facebook groups:

- Cerco / Offro Affitti, Casa, Appartamento, Stanza Verona
- CERCO, OFFRO CASA O STANZE IN AFFITTO A VERONA

2. Opening/Closing times of the Conservatory

The conservatory observes the following opening times:

- **Via Massalongo, 2** (main building)

Monday-Saturday, 8 am - 7.30 pm

Sunday - closed

- **Stradone San Fermo, 28** (Casa Boggian)

Monday-Saturday - 9 am - 7 pm

Sunday - closed

- **The library is situated in the main building (Via Massalongo, 2)** and is open:

Mon, Wed, Fri - 10 am - 5 pm

Tue, Thu, Sat - 10 am - 3 pm

Study Rooms cannot generally be reserved by the students. For additional information, please visit:

<https://www.conservatorioverona.it/it/sedi/le-sedi/>

2.1. How to use the practice rooms at the Conservatorio's main building and "Casa Boggian" branch:

(Please note that the following rules might be affected and changed in relation with Covid-19 connected guidelines)

Availability of practice rooms may be confirmed at the reception desk in both buildings.

In the hours when a classroom is not occupied by a teacher, students may use it as a practice room. The use of classrooms is not available to former students or people who are not part of the Institution. A few classrooms cannot be used as practice rooms without the Director's authorization.

Students must respect the following rules:

1. A valid student ID card must be left at the reception desk in exchange for the room

- key. Failure to present the ID card, or presenting an expired ID card that has not been updated for the current academic year, will prevent the student from using classrooms for practice room purposes. The ID card will be returned once the key is given back to the reception desk staff;
2. It is necessary to sign the register at the reception desk confirming the time the practice room key is borrowed and returned;
 3. Students are not to occupy practice rooms for more than two consecutive hours; if another student does not request to use the room, it is possible, with an additional signature in the register, to continue using the room for other two hours;
 4. Upon leaving the practice room (even for short breaks), the classroom key should be returned to the reception desk;
 5. Behavior consistent with the norms of common courtesy must be maintained, both in the classrooms and throughout the entire premises;
 6. Food is not allowed in the classrooms;
 7. Smoking of any kind is not allowed in the classrooms;
 8. Students are not allowed to book classrooms in advance;
 9. Students are only allowed to study on upright pianos;
 10. In the event of damaged conservatory property, the Director will determine the fine to be paid and/or any disciplinary action to be adopted;
 11. all rooms must be kept clean.

3. How to reach Verona

3.1 By train

The main train station of Verona (Verona Porta Nuova) is strategically and conveniently situated on both the east-west line from Milan to Venice and the north-south line from Munich to Rome. For information on train tickets please visit the website of the Italian Railway Services <https://www.trenitalia.com/en.html> or the alternative Italo Treno services <https://www.italotreno.it/en>

The city of Verona is situated in Veneto, in northern Italy. Verona is easily reachable by plane, train or car. For local transport, the ATV bus service is available. *Google maps* is very well synchronized with local public transport options.

3.2 By plane

“Valerio Catullo” International airport is situated in Villafranca, 10 km from the centre of Verona. A special ATV shuttle bus connects the airport to the Verona Porta Nuova railway station (every 20 minutes from 5.15 to 20.10, then every 40 min. until 23.10 – price 6.00 Euro).

Other International airports not far from Verona are:

- *Orio al Serio International Airport* - Bergamo (<https://www.milanbergamoairport.it/en/>)

- *Aeroporto di Bologna* - Bologna (<https://www.bologna-airport.it/en/welcome-to-bologna-airport/?idC=62175#section-mbl-form>)
- *Marco Polo International Airport* – Venezia (<https://www.veniceairport.it/>)
- *Malpensa International Airport* – Milano (www.milanomalpensa-airport.com)
- *Aeroporto di Linate* – Milano (<https://www.milanolate-airport.com/en/>)
- *Aeroporto di Treviso* – Treviso (<https://www.trevisoairport.it/en/>)

3.3 By car

Verona is easily reachable by toll motorways:

A4 Milano-Venezia - exit: Verona SUD

A22 Brennero-Modena – exit: Verona NORD

3.4 By bus

One of the cheapest solutions for travelling in Italy is via “Flixbus”.
<https://www.flixbus.it/>

The company often provides discount codes which are available at the Erasmus Student Network Office (ESN) at the University of Verona (Via S. Francesco, 22)
<https://esn.org/>

Flixbus provides convenient service to many airports.

4. Public transport in Verona

Local public transit service is provided by ATV.

Ticket prices differ according to the travel zone. The entire city of Verona and part of the outskirts are in Zone 1. If you want to go to Lake Garda or to another place outside Verona, check the travel zone beforehand in order to buy the right ticket and avoid paying a fine.

You can buy tickets in any *tabaccheria* (tobacconist’s shop) in Verona.

Ticket prices for Zone 1

- **A single ticket**, valid for 90 minutes (you can take as many buses as you want within this 90-minute time limit) costs **1,50 euro (when bought at the *tabaccheria*)** and **2.00 euro on board** the bus. (Tickets bought on board are not valid for multiple journeys).
- A ten ride booklet lasting 90 min per ride, for zone 1 , costs **11,70 euro**.
- **A daily ticket** for “**Zona 1**” costs 4,00 euro, while a daily ticket **for the entire urban area costs 10,00 euro**.

Bus cards

A bus card (City Mover pass) is also available; codice fiscale (see below) is required, as well as a passport photo

<https://www.atv.verona.it/flex/cm/pages/ServeBLOB.php/L/IT/IDPagina/1336>

All information about public transport in Verona can be found at:
https://www.atv.verona.it/Atv_Verona_home_page

5. Residence Permits

The rules for obtaining a residence permit in Italy are different for EU and non-EU citizens.

5.1 EU citizens

EU citizens may stay in Italy up to three months without applying for a residence permit. After three months, they must register with the City of Verona municipal authorities: Via Adigetto 10, Verona; Tel. +39 045 8077500, Fax +39 045 8077384 <https://www.comune.verona.it/>

5.2 Non-EU citizens

For general information on required documents, procedures and costs, see: <https://www.poliziadistato.it/articolo/view/10617/>

The residency permit is a document issued by the Police Headquarters (*Questura*) in the municipality where you live which entitles you to temporarily reside in Italy. The residency permit application must be presented within 8 days upon arrival in Italy at authorized post offices. The conservatory cannot assist you, but individual assistance is given by the International Students Union (ISU).

After completing the application, you will receive a receipt that, together with your passport, you must keep with you and be prepared to show upon request. To be updated on the status of your application, you will need the User ID and a password that are indicated on your receipt. You will then be contacted by the Police Headquarters (*Questura*) by means of a registered letter (at the address you declare on your application form) in order to complete the procedure.

Do not forget:

Non-EU citizens need to apply for a study VISA before leaving their home country. Your application should be submitted at the nearest Italian Embassy or Consulate in your home country. In order to renew a residency permit, citizens of non-EU countries should apply for a renewal at least 30 days before the expiry date. Do not forget that the consequences of an expired permit are very serious (i.e., you will be immediately compelled to return to your country with no possibility of re-entering Italy).

6. Documents you will need

Students are recommended to bring the following documents with them:

- a valid identity card or passport;
- proof of health insurance coverage or an international health insurance card for EU students (please check health insurance agreements with Italy before your departure).

6.1 Tax identification number for foreign citizens (Codice Fiscale)

The tax identification number provides a means of identifying residents in their relations with public authorities and other administrations. For individuals, it is determined on the basis of personal data and consists of 16 alphanumeric characters.

The application form for the tax identification number, once completed, must then be delivered by the applicant or legal proxy along with a photocopy of the applicant's I.D. (passport and resident permit in the case non-EU citizens) to any branch of the Italian

Revenue Agency (l'Agenzia delle Entrate).

Instructions on how to apply for a tax identification number are available at the following link:

<https://www.agenziaentrate.gov.it/wps/content/Nsilib/NSE/Individuals/Tax+identification+number+for+foreign+citizens/>

Use this link for downloading the necessary forms:

https://www.agenziaentrate.gov.it/portale/web/guest/schede/istanze/richiesta-ts_cf/modello-e-istruzioni-cf-aa4_8

Agenzia delle Entrate: Via Delle Coste, 37138 Verona , tel: +39 0458496111

https://www.agenziaentrate.gov.it/portale/web/guest/uffici20/-/uffici/uffici_INSTANCE_ILKuikxcqVVP/dettagliouffITerritorio/KM9/cr/907/iur/KM9

7. Bike / Push Scooter Rentals

If you would like to rent a bike while you are in Verona, there are three standard options:

- **ESU** rent a bike service. You must fill out the application form (found on the ESU website) and submit it to the Public Relations Office (*l'Ufficio Relazioni con il Pubblico* – URP) in the ESU building. For those who are not residents of ESU organization a deposit of 100 euros has to be paid.

See: <https://www.esu.vr.it/servizi/altri-servizi/#presto-bici>

- **Verona Bike**

Verona Bike is the bike rental system provided by the Verona city council. This convenient and inexpensive way of renting a bike costs 25 euros for an entire year (+ 5 euros for the initial registration). You can borrow and return a bike from any of their bike stations around Verona and take max. 2-hour rides. The first 30 minutes of usage are included in your subscription, after which an extra fee of 50 cents must be paid. You can find all the information on the following web-site: <https://www.bikeverona.it>

You can also rent a push scooter, available in every moment of the day.

The price is about 15 cents for minute.

<https://bitmobility.it/app-monopattino-elettrico-verona/>

1. Firstly, you need to download the app. You can find it on the following link:

<https://play.google.com/store/apps/details?id=it.bitmobility.bit&hl=it&gl=US>

<https://apps.apple.com/it/app/bit/id1464155063>

2. Then, you have to create an account. It is also required to insert a photo of your driving license.
3. On the app, you will see a map that shows you the nearest scooter available. You can find it and associate it with your phone scanning the QR – code printed on it.

8. Language courses

We encourage all incoming foreign students to learn the Italian language as much as possible before arriving, as it is the language in which your lessons will be held.

For all regular international: the compulsory Italian language level for taking the admission exam is B2.

For all Erasmus+ students: the conservatory hosts Italian language classes for all our incoming Erasmus+.

For whom is interested, the Language Centre of the University of Verona (Centro Linguistico di Ateneo CLA) holds many language courses <https://cla.univr.it>. The Conservatory, twice a year (October/January), sends the requests to CLA.

Moreover, CLA organizes (in September and in February) a two-week intensive course (A1 level). If interested, please enrol by the end of July for the first semester and by the end of December for the second semester by sending an email to didattica1@conservatorioverona.it

Anyone wishing to attend the courses must understand that attendance is compulsory and a final test must be taken to obtain ECTS certification or to reach the requested language level.

9. University Canteens

Two University canteens are available in Verona, both run by ESU. The ESU card allows international exchange access to the University canteens for up to two meals a day (lunch and dinner) at a cost of 5.70 Euro per meal (paid at each use). A standard meal includes: first course, second course with vegetables, bread, fruit and drinks; a smaller meal (for 3,50 Euro) includes only first or second course with vegetables, bread, fruit and drinks. A wide variety of food is available. Vegetarian and most dietary needs are catered to.

Locations, prices and menus are published on this website: <https://www.esu.vr.it/servizi/servizio-di-ristorazione/#menu>

The student card is compulsory. For information on obtaining the ESU card – see below.

Exceptional measures might be applied for health reasons and reservation might be compulsory. Please check on the website.

10. Free Wi-Fi in Verona

The conservatorio's free wi-fi is **Guglielmo**. It is possible to use this network on the conservatorio's premises.

How to access it?

From your smart phone

- 1 Connect to the network
- 2 Open the website in your internet browser
- 3 Get to the Guglielmo login page, follow the instructions in order to receive your

personal username and password, and then enjoy your free wi-fi.

Guglielmo is linked to:

Verona's free wi-fi (freewifi@verona)

Access credentials can be requested:

- through the use of the "Verona SmartApp" smartphone app – through the app, users can be authenticated through leading social networks, or by using one of the other authentication methods available: through SPID system, SMS or credentials issued by the Municipality of Verona.

To access the service, simply connect with your smartphone or tablet to the Wi-Fi network ((freewifi @ verona)). On opening the web page, simply download the Verona SmartApp app and follow the instructions provided.

- through the use of SPID (Sistema Pubblico di Identità Digitale – Digital Identity Public System credentials). To obtain SPID, you must contact one of the accredited Identity Managers by following the instructions provided on the www.spid.gov.it website; once the user's identity is verified, the credentials will be provided. The digital SPID identity becomes the new digital access key for a variety of online public sector services.
- Credentials can also be requested at the following offices:

Biblioteca Civica - Via Cappello, 43. URP - Via Adigetto 10;

Ufficio Cultura delle Differenze Pari Opportunità - Largo Divisione Pasubio 6;

- via SMS: Connecting to the Wi-Fi network via SMS is a unique and secure method of user verification, both for the public sector and for the user her/himself, always ensuring instant access to the Wi-Fi network.

The system requires the user to register for the service by entering her/his mobile number in the appropriate sign-up section of the Verona SmartApp app; subsequently the user receives a text message containing a unique code together with a direct link to instantly verify the user and access the platform. After that, the user will have Internet access whenever s/he is in range of any ((freewifi @ verona)) public hot spot, with no need of any further actions to connect to the network as is normally the case for home and office Wi-Fi networks. All that is needed is the Verona SmartApp app installed on your smartphone or tablet.

11. Swimming pools

There are a few public swimming pools in Verona (25m length). Discounts for students are available by showing a student card.

<http://www.nuotoinpiscina.it/piscine-verona-citta.html>

A swimming cap is compulsory.

12. Erasmus Student Network (ESN)

ESN works to create a more mobile and flexible education environment by supporting and developing student exchange at different levels, and by also providing an intercultural experience to those students who are unable to go abroad ("internationalisation at home").

However, the main focus of ESN is placed on current exchange students, who often face problems (and feel abandoned) in their new environments. Therefore, ESN offers help

during the academic, social and practical integration process. This is mainly accomplished through activities in the local sections, which include cultural and social events such as trips to various places within the country, film nights, language projects, international food festivals and last, but not least, parties. In addition, many sections have introduced mentoring programs, which help international students mainly in academic and practical integration.

In Verona the ESN Office is located at the University of Verona main building (Via S. Francesco, 22) <http://www.ase-esnverona.it/> and it is mainly connected to the University's Students, so we do suggest to take part to their activities for sociality and integration only purposes, as some activities might be specific for University's Students only.

13. University ESU card

All in one: the UNIVERSITY ESU CARD is all you need to gain access to all ESU services (canteen, accommodation, bike rentals).

The ESU CARD, can be activated solely as a means of identification and for access to services that do not require payment by debit card or alternatively, as a rechargeable prepaid Bank card, for payment at any NFC technology-equipped POS, and for any services and accreditations required by the Bank Charter, by following the instructions at the website cartaesu.bpv.it.

The Card also qualifies its holder for discounts at, for example, theatre performances.

For instructions on how to apply for an ESU card, please visit:
<http://www.esu.vr.it/en/student-services/esucard/>

ENJOY YOUR TIME IN VERONA! 😊