
GUIDE TO THE ADMISSION APPLICATION FORM A.A. 2020/2021

IMPORTANT:

DEADLINES FOR SUBMISSION: 20/04/2020 – 31/07/2020

Incomplete applications will not be received

Check the below-listed topics:

- **List of the compulsory/optional documents**
- **Notes for Eu-applicants and non-Eu applicants**
- **How to complete the on-line application form**
- **Notes about the examination calendar**

LIST OF THE DOCUMENTS TO BE UPLOADED **(PDF FILES ARE ACCEPTED ONLY)**

1st - 2nd cycle degree courses and Specialization course in Music therapy

COMPULSORY DOCUMENTS:

1. Applicant's copy of id card or passport in a single file;
2. Copy of applicant's highest degree (school leaving certificate or graduation);
3. Copy of applicant's highest degree in music field together with the transcript of records or diploma supplement;
4. Pdf receipt of examination fee (Fee type AMMISSIONE) amounting to euro 6,04 on c/c 1016, beneficiary "Agenzia delle Entrate - Centro Operativo di Pescara - tasse scolastiche" IBAN: IT45R076010320000000001016, BIC/SWIFT BPPIITRRXXX (not refundable);
5. PagoPA-MYPAY receipt of the examination fee (Fee type DIRITTI SEGRETERIA) of € 33,96 (not refundable) (see <https://www.conservatorioverona.it/it/amministrazione/pagopa/>);
6. FOR NON-EU APPLICANTS ONLY: visa.

Corsi Propedeutici (foundation courses)

COMPULSORY DOCUMENTS:

1. Applicant's copy of id card or passport (along with one parent's id card or passport copy for underage applicants) in a single page;
2. PDF receipt of examination fee (Fee type AMMISSIONE) amounting to euro 6,04 on c/c 1016, beneficiary "Agenzia delle Entrate - Centro Operativo di Pescara - tasse scolastiche" IBAN: IT45R076010320000000001016, BIC/SWIFT BPPIITRRXXX (not refundable);
3. PagoPA-MYPAY receipt of the examination fee of € 33,96 (fee type DIRITTI DI SEGRETERIA) (not refundable) (see <https://www.conservatorioverona.it/it/amministrazione/pagopa/>);

4. FOR NON-EU APPLICANTS ONLY: visa.

OPTIONAL DOCUMENTS:

copy of any other music certifications.

NOTES FOR FOREIGN CANDIDATES

All foreign Candidates have take an Italian language test, unless a due certification has already been gained (B2).

All foreign graduations or diplomas will have to be completed by “dichiarazione di valore in loco” issued by the Italian embassy: in case of admission the candidate will be requested to show the hard- copy of such documents.

For Eu-applicants a recognized diploma supplement will be accepted.

- ALL EU-CANDIDATES can apply to our courses.
- ALL NON-EU CANDIDATES cannot directly apply unless possessing specific visa requirements. Please get in touch with our offices to check the your personal situation.

<https://www.conservatorioverona.it/it/international/international/>

<https://www.studiare-in-italia.it/studentistranieri/>

If the entry examination will be positive, applicants willing to enroll will have to registered to the General Register Office (Anagrafe del Comune -

https://www.comune.verona.it/nqcontent.cfm?a_id=37990) in Italy.

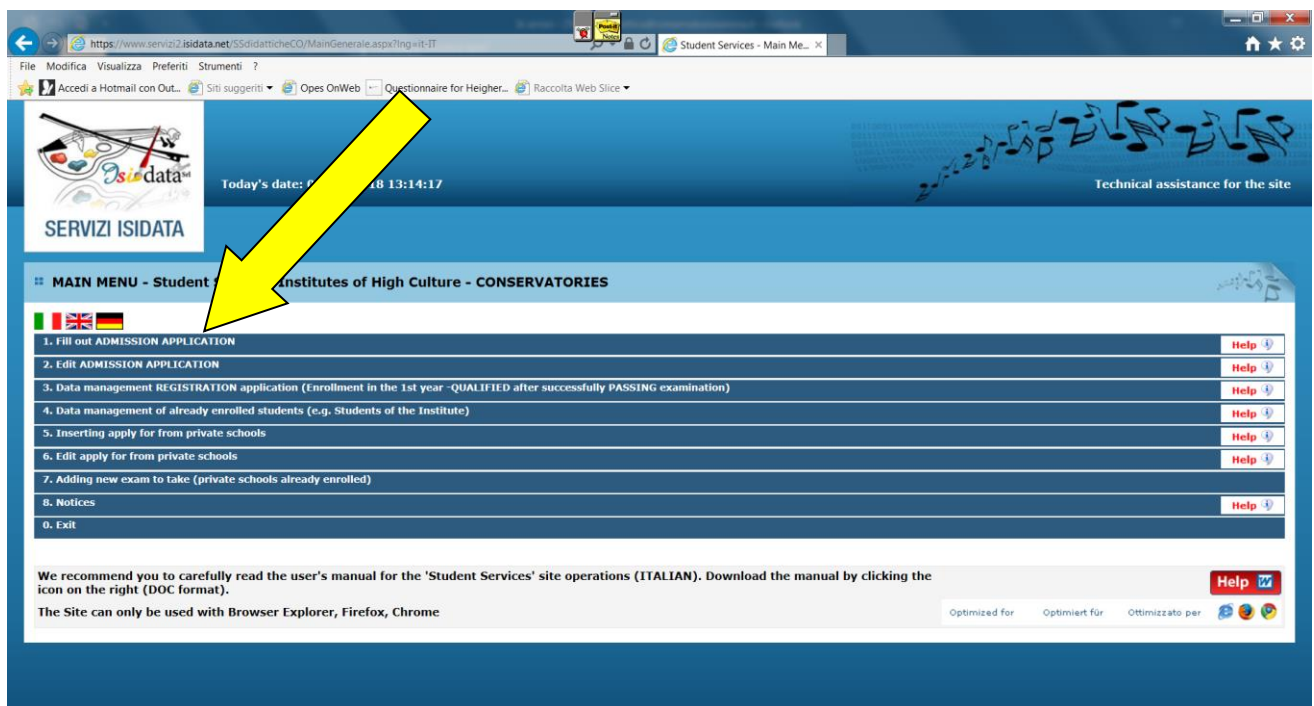
HOW TO COMPLETE THE ON-LINE APPLICATION FORM

1. Click on the following link:

<https://www.servizi5.isidata.net/SSdidatticheCO/MainGenerale.aspx?lng=it-IT>

Please use Internet explorer 8 or the latest Firefox browser. Javascript will be necessary.

Click on point 1. ADMISSION APPLICATION and select VERONA in the following page. Fill in the registration page and save.

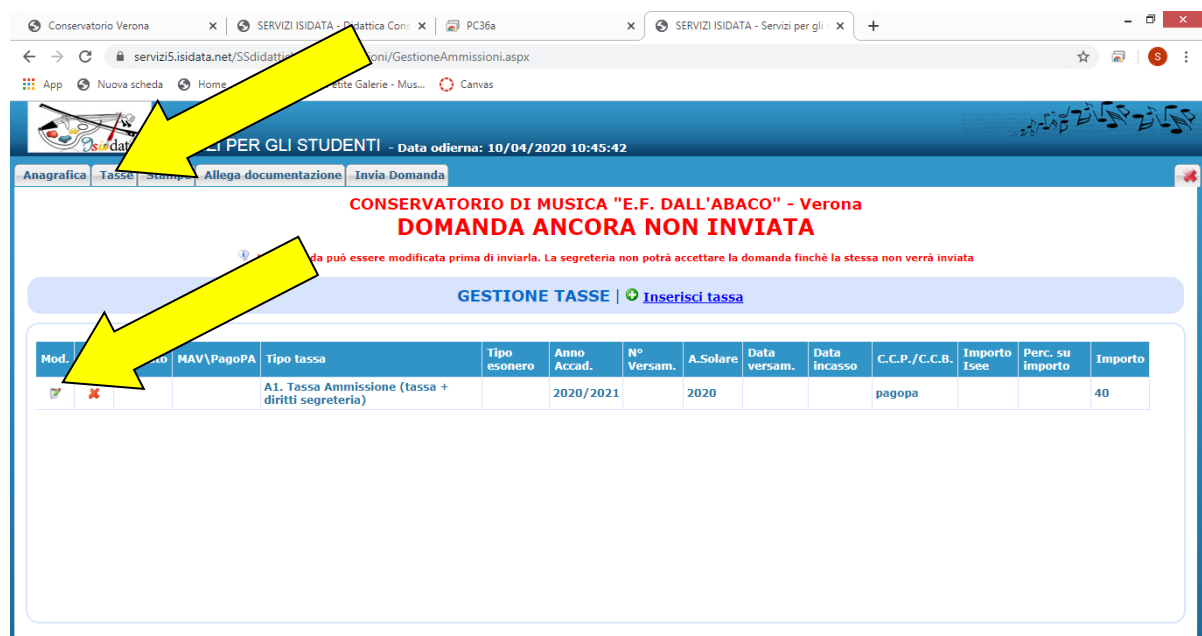


The screenshot shows the main menu of the SERVIZI ISIDATA website. The menu items are:

- 1. Fill out ADMISSION APPLICATION
- 2. Edit ADMISSION APPLICATION
- 3. Data management REGISTRATION application (Enrollment in the 1st year -QUALIFIED after successfully PASSING examination)
- 4. Data management of already enrolled students (e.g. Students of the Institute)
- 5. Inserting apply for from private schools
- 6. Edit apply for from private schools
- 7. Adding new exam to take (private schools already enrolled)
- 8. Notices
- 0. Exit

A yellow arrow points to the first menu item, '1. Fill out ADMISSION APPLICATION'.

2. Click on FEES , then on EDIT for uploading the examination fees



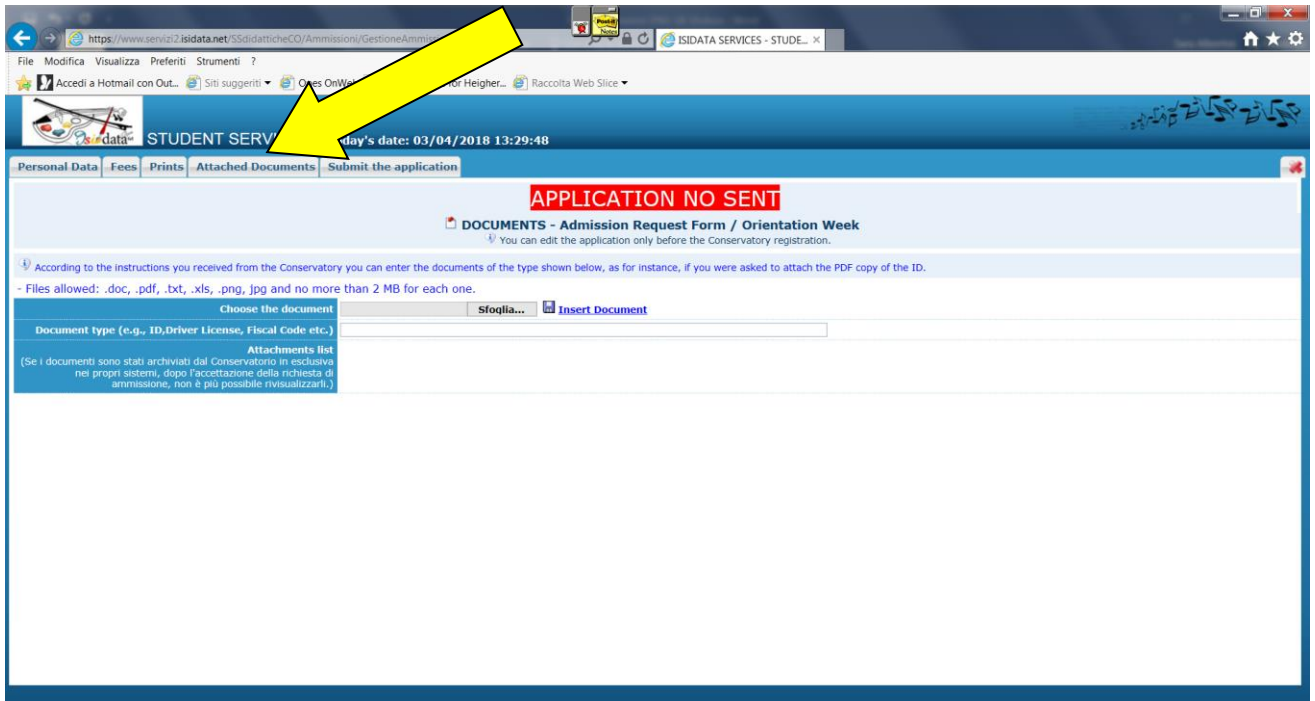
The screenshot shows the 'GESTIONE TASSE' section of the website. The page title is 'CONSERVATORIO DI MUSICA "E.F. DALL'ABACO" - Verona' and the subtitle is 'DOMANDA ANCORA NON INVIATA'. The page contains a table with the following columns:

Mod.	MAV/PagoPA	Tipo tassa	Tipo esonero	Anno Accad.	N° Versam.	A.Solare	Data versam.	Data incasso	C.C.P./C.C.B.	Importo Isee	Perc. su importo	Importo
		A1. Tassa Ammissione (tassa + diritti segreteria)		2020/2021		2020			pagopa			40

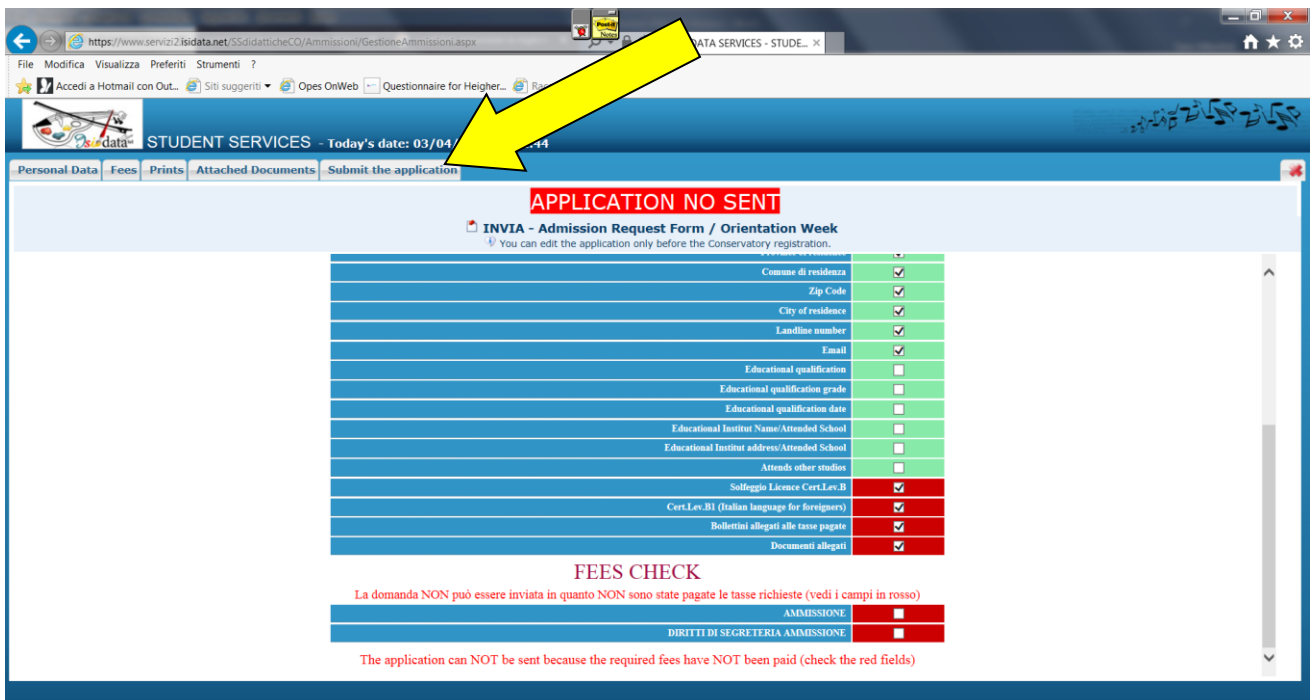
A yellow arrow points to the 'Inserisci tassa' button, and another yellow arrow points to the 'Mod.' column of the table.

3. Click on ATTACHED DOCUMENTS

Please upload the required documents.



4. Click on SUBMIT THE APPLICATION



IMPORTANT: all compulsory ticks must turn green.

For a later access to your account, username and password will be sent to your e-mail address.

ADMISSION EXAMINATION CALENDAR

Each candidate will have to check the calendar on our web-site www.conservatorioverona.it

The conservatoire does not provide with piano/harpichord accompanists/repetiteur.

Contacts:

Conservatorio di Musica "E.F. Dall'Abaco"

Via Massalongo, 2

37121 Verona

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dirittoallostudio@conservatorioverona.it