



MINISTERO DELL'UNIVERSITA' E DELLA RICERCA

ALTA FORMAZIONE ARTISTICA E MUSICALE



CONSERVATORIO STATALE DI MUSICA

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INTERNATIONAL STUDENTS

MOBILITY STUDENTS

2019/2020

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1. Accommodation

1.1 University Accommodation

ESU - Ente Regionale per il Diritto allo Studio

Among the cheapest accommodation in Verona is that which is provided by the ESU agency for the University of Verona's facilities. The number of people sharing rooms and apartments varies depending on the Residence. Apartments are equipped with a desk, kitchen, dining room, shower and toilet facilities. ESU usually does not provide bed linens, blankets, towels or kitchen equipment. Phone service is guaranteed only for receiving calls. <http://www.esu.vr.it/servizi/servizio-abitativo/#residenze> (email: alloggi@esu.vr.it)

A complete list of Residences is available at the following page: <http://www.esu.vr.it/> (click on "Servizio Abitativo").

Contracts are issued for a minimum of 5 months up to maximum 10 months (the first semester runs from mid-September 2019 until mid-February 2020 and the second semester from mid-February 2020 until mid-July 2020). There is a required security deposit of 210 euros + two months rent to be paid in advance (on average 200 euros for a bed in a double room or 150 euros for one in a triple room) + 50 euros for the linens provided and maintenance contribution. Priority is given for students who sign a contract for the full academic year.

Erasmus students wishing to apply for ESU accommodation are strongly advised to email didattica@conservatorioverona.it (the conservatory's academic administration office) by 1 July 2019 for the first semester, or by 1 December 2019 for the second semester. **Esu can provide lodging for only two Erasmus students.**

All other international students should contact Esu's offices directly: www.esu.vr.it

For information on the ESU card, see chapter 13.

ISU - International Student Union

ISU (<https://www.isu-services.it/>) manages a series of private accommodations near the University. Interested students should contact them directly by writing to the following address:

INTERNATIONAL STUDENTS UNION (ISU)

Via Campofiore 17,

37129 Verona.

Office of Housing,

ATTN: Dr. Igor Fracaro,

Further contact information can be found at this link:

<https://www.isu-services.it/en/about>

Please note that private accommodation cannot be guaranteed and is contingent on availability. In any case, the International Students Union will provide all necessary information on private accommodation options and offer related legal services.

VIALE VENEZIA RESIDENCE

For short-term single and double rooms, students may contact the Viale Venezia Residence at:

Corso Venezia 89,

Borgo Venezia,

37131 Verona

info@residencevialevenezia.com

<tel:+39045520206>

Further information about the Residence is available at this link:

<https://www.residencevialevenezia.com/en/home/>

1.2 Temporary Accommodation

If you need a temporary accommodation for the first few days of your studies in Verona, you can search for a room on AirBnb or at the following Youth Hostel:

- *Domus san Bernardino* -
<http://www.domussanbernardino.it/>
Tel: +39 045 597305 - 391 1820905, Email: domus@sanbernardinoverona.it
- *The Hostello*
<https://www.thehostello.com/>
tel: +39 045 2218647 Email: info@thehostello.com

1.3 Private Accommodation

ESU also has listings of private accommodations available at favorable rates. For more information and to download the necessary forms, please visit the section entitled "ESU STUDENT ASSOCIATION" at the bottom of the following web page: <https://www.esu.vr.it/en/student-services/housing-service/#esu-student-association>

You may also choose to search for a private flat on your own. Rents vary depending on the location of the flat and on the kind of room you require (single or shared room).

The most efficient way of finding private accommodation is by visiting the following websites:

- <https://www.roomgo.it/>
- <http://www.phosphoro.com/>
- <https://verona.bakeca.it/>
- https://www.studenti.it/cercare_casa-7068.html

All of these websites require registration. The most popular and perhaps the most efficient of them is Roomgo. In order to use its premium services, you may need to pay a temporary membership for the period before you find an accommodation. We advise you to study the information on their website carefully.

An alternative solution is to check the announcements posted on the message boards designated for this purpose at the University of Verona (Polo Zanotto -Via S. Francesco, 22). There you will find very up-to-date offers, often posted by other students who are looking for roommates.

A final option is to look for advertisements posted by other students in the following Facebook groups:

- Cerco / Offro Affitti, Casa, Appartamento, Stanza Verona
- CERCO, OFFRO CASA O STANZE IN AFFITTO A VERONA

2. Opening/Closing times of the Conservatory

You can study in the conservatory during the following hours:

- **Via Massalongo, 2** (main building)

Monday-Saturday, 8 am - 7.30 pm

Sunday - closed

- **Stradone San Fermo, 28** (Casa Boggian)

Monday-Saturday - 8.30 am - 7 pm

Sunday - closed

- **The library in the main building (Via Massalongo, 2) is open:**

Mon, Wed, Fri - 10 am - 5 pm

Tue, Thu, Sat - 10 am - 3 pm

Study Rooms cannot be reserved unless your teacher sends a specific request to the central office. For more information, please visit:

http://www.conservatorioverona.it/it/studiare_in_conservatorio/sedi/

2.1. How to use the practice rooms at the Conservatorio's main building and "Casa Boggian" branch:

Availability of practice rooms may be confirmed at the reception desk in both buildings.

In the hours when a classroom is not occupied by a teacher, students may use it as a practice room. The use of classrooms is not available to former students or people who are not part of the Institution. A few classrooms cannot be used as practice rooms without the Director's authorization.

Students must respect the following rules:

1. A valid student ID card must be left at the reception desk in exchange for the room key. Failure to present the ID card, or presenting an expired ID card that has not been updated for the current academic year, will prevent the student from using classrooms for practice room purposes. The ID card will be returned once the key is given back to the reception desk staff;
2. It is necessary to sign the register at the reception desk confirming the time the practice room key is borrowed and returned;
3. Students are not to occupy practice rooms for more than two consecutive hours; if another student does not request to use the room, it is possible, with an additional signature in the register, to continue using the room for other two hours;
4. Upon leaving the practice room (even for short breaks), the classroom key should be returned to the reception desk;

5. Behavior consistent with the norms of common courtesy must be maintained, both in the classrooms and throughout the entire premises;
6. Food is not allowed in the classrooms;
7. Smoking is not allowed to smoke in the classrooms;
8. Students are not allowed to book classrooms in advance;
9. Students are only allowed to study on upright pianos;
10. In the event of damaged conservatory property, the Director will determine the fine to be paid and/or any disciplinary action to be adopted;
11. all rooms must be kept clean.

The Study Room – AULA STUDIO

- The study room is located at the first floor, at the corner of two intersecting hallways, in front of Director’s Office. It is available to students for individual theoretical or academic studies, but not for music-making practice sessions.

Dining room - AULA MENSA

- This room is located in the basement, underneath the Auditorium. It is fully equipped for heating home-made food or for resting and meeting the mates.

3. How to reach Verona

3.1 By train

The main train station of Verona (Verona Porta Nuova) is strategically and conveniently situated on both the east-west line from Milan to Venice and the north-south line from Munich to Rome. For information on train tickets please visit the website of the Italian Railway Services <https://www.trenitalia.com/en.html> or <https://www.italotreno.it/en>

The city of Verona is situated in Veneto, in northern Italy. Verona is easily reachable by plane, train or car. For local transport, the ATV bus service is available. *Google maps* is very well synchronized with local public transport options.

3.2 By plane

“*Valerio Catullo*” International airport is situated in Villafranca, 10 km from the centre of Verona. A special ATV shuttle bus connects the airport to the Verona Porta Nuova railway

station (every 20 minutes from 5.15 to 20.10, then every 40 min. until 23.10 – price 6.00 Euro).

Other International airports not far from Verona are:

- *Orio al Serio International Airport* - Bergamo (<https://www.milanbergamoairport.it/en/>)
- *Aeroporto di Brescia* – Montichiari (<http://www.aeroportobrescia.it>)
- *Aeroporto di Bologna* - Bologna (https://www.bologna-airport.it/en/welcome-to-bologna-airport/?idC=62175#departing_from_bologna)
- *Marco Polo International Airport* – Venezia (<https://www.veniceairport.it/>)
- *Malpensa International Airport* – Milano (<https://www.milanairports.com/it>)
- *Aeroporto di Linate* – Milano (<https://www.milanolate-airport.com/en/>)
- *Aeroporto di Treviso* – Treviso (<https://www.trevisoairport.it/en/>)

3.3 By car

Verona is easily reachable by toll motorways:

A4 Milano-Venezia - exit: Verona SUD

A22 Brennero-Modena – exit: Verona NORD

3.4 By bus

One of the cheapest solutions for travelling in Italy is via “Flixbus”. The company often provides discount codes which are available at the Erasmus Student Network Office (ESN) at the University of Verona (Via S. Francesco, 22) <https://esn.org/>

Flixbus provides convenient service to many airports.

4. Public transport in Verona

Local public transit service is provided by ATV.

Ticket prices differ according to the travel zone. The entire city of Verona and part of the outskirts are in Zone 1. If you want to go to Lake Garda or to another place outside Verona, check the travel zone beforehand in order to buy the right ticket and avoid paying a fine.

You can buy tickets in any *tabaccheria* (tobacconist's shop) in Verona.

Ticket prices for Zone 1

- **A single ticket**, valid for 90 minutes (you can take as many buses as you want within this 90-minute time limit) costs **1.30 euro (when bought at the *tabaccheria*)** and **2.00 euro on board** the bus. (Tickets bought on board are not valid for multiple journeys).
- **A carnet of 10 Zone 1 tickets**, each of which is valid for 90 minutes, costs **11.70 euro**

Bus cards

A bus card can be obtained by filling in the form on the following site:

<https://www.autobus.it/tplw2.3.0/atv/Tesseramento/Index> . The card costs 3 euros (plus an additional 3 euros to replace it if it is lost or broken). It can be used, in place of bus tickets, by charging money onto it at tobacconist's shops around the city. A Codice Fiscale (see below) is required, as well as a passport photo.

All information about public transport in Verona can be found at: https://www.atv.verona.it/Atv_Verona_home_page

5. Residence Permits

The rules for obtaining a residence permit in Italy are different for EU and non-EU citizens.

5.1 EU citizens

EU citizens may stay in Italy up to three months without applying for a residence permit. After three months, they must register with the County of Verona municipal authorities: Via Adigetto 10, Verona; Tel. +39 045 8077500, Fax +39 045 8077384.

Documents required of EU citizens in order to obtain a student temporary residency permit

- valid I.D.;
- proof of health insurance coverage;
- bank account (In Italy or in your home country) as evidence of your financial stability during your study period in Italy.

5.2 Non-EU citizens

For general information on required documents, procedures and costs, see: <https://www.poliziadistato.it/articolo/view/10617/>

The residency permit is a document issued by the Police Headquarters (*Questura*) in the municipality where you live which entitles you to temporarily reside in Italy. The residency

permit application must be presented within 8 days upon arrival in Italy at authorized post offices. The conservatory cannot assist you, but individual assistance is given by the International Students Union (ISU).

After completing the application, you will receive a receipt that, together with your passport, you must keep with you and be prepared to show upon request. To be updated on the status of your application, you will need the User ID and a password that are indicated on your receipt. You will then be contacted by the Police Headquarters (*Questura*) by means of a registered letter (at the address you declare on your application form) in order to complete the procedure.

Do not forget:

Non EU citizens need to apply for a study VISA before leaving their home country. Your application should be submitted at the nearest Italian Embassy or Consulate in your home country. In order to renew a residency permit, citizens of non-EU countries should apply for a renewal at least 30 days before the expiry date. Do not forget that the consequences of an expired permit are very serious (i.e., you will be immediately compelled to return to your country with no possibility of re-entering Italy).

6. Documents you will need

Students are recommended to bring the following documents with them:

- a valid identity card or passport;
- proof of health insurance coverage or an international health insurance card for EU students (please check health insurance agreements with Italy before your departure).

6.1 Tax identification number for foreign citizens (Codice Fiscale)

The tax identification number provides a means of identifying residents in their relations with public authorities and other administrations. For individuals, it is determined on the basis of personal data and consists of 16 alphanumeric characters.

The application form for the tax identification number, once completed, must then be delivered by the applicant or legal proxy along with a photocopy of the applicant's I.D. (passport and resident permit in the case non-EU citizens) to any branch of the Italian Revenue Agency (l'Agenzia delle Entrate).

Instructions on how to apply for a tax identification number are available at the following link:

<https://www.agenziaentrate.gov.it/wps/content/Nsilib/NSE/Individuals/Tax+identification+number+for+fo>

7. Bike Rentals

If you would like to rent a bike while you are in Verona, there are three standard options:

- **ESU rent a bike service.** You must fill out the application form (found on the ESU website) and submit it to the Public Relations Office (*l'Ufficio Relazioni con il Pubblico* - URP) in the ESU building. For those who are not residents of ESU organization a deposit of 100 euros has to be paid.

See: <https://www.esu.vr.it/servizi/altri-servizi/#presto-bici>

- **ISU** - You can find information about ISU's bike rental service here: <https://www.isu-services.it/en/services>
- **Verona Bike**

Verona Bike is the bike rental system provided by the Verona city council. This convenient and inexpensive way of renting a bike costs 25 euros for an entire year (+ 5 euros for the initial registration). You can borrow and return a bike from any of their bike stations around Verona. The first 30 minutes of usage are included in your subscription, after which an extra fee of 50 cents must be paid. You can find all the information on the following web-site: <https://www.bikeverona.it>

8. Language courses

We encourage all incoming foreign students to learn the Italian language as much as possible before arriving, as it is the language in which your lessons will be held.

The conservatory hosts Italian language classes for international students and it does offer all our incoming Erasmus+ students the possibility of attending a free Italian language course.

Courses are held by the Language Centre of the University of Verona (Centro Linguistico di Ateneo CLA) <https://cla.univr.it> in Conservatorie's Main Building. Starting in the month of October.

Moreover, CLA organizes (in September and in February) a two-week intensive course (A1 level). If interested, please enrol by the end of July, 2019 for the first semester and by the end of December, 2019 for the second semester by sending an email to didattica@conservatorioverona.it

Anyone wishing to attend the course must understand that attendance is compulsory and a final test must be taken to obtain ECTS certification or to reach the requested language level.

Be advised that the standard course is suited for students with at least an A2 level: in this case, you are asked to study the basics of the Italian language on your own before your arrival at the conservatory.

<https://cla.univr.it/general-information.html>

APP "ITALIAMO", FREE ITALIAN LANGUAGE COURSE - LEVEL A1

The Italian Minister of Foreign Affairs and International Cooperation has launched a free app called "Italiamo", an A1-level course in Italian culture and language compatible with iOS and Android's devices.

The app and QR code can be downloaded at the following links:

iOS

<https://itunes.apple.com/us/app/italiamo/id1341662965?l=it&ls=1&mt=8>

Android

<https://play.google.com/store/apps/details?id=com.italia.ovosodo>

9. University Canteens

Two University canteens are available in Verona, both run by ESU. The ESU card allows international exchange access to the University canteens for up to two meals a day (lunch and dinner) at a cost of 5.70 Euro per meal (paid at each use). A standard meal includes: first course, second course with vegetables, bread, fruit and drinks; a smaller meal (for 3,50 Euro) includes only first or second course with vegetables, bread, fruit and drinks. A wide variety of food is available. Vegetarian and most dietary needs are catered to.

The menu is published every day on this website: <https://esu.markas.info/menu>

Opening times of Servizio Ristorazione "San Francesco"

Monday - Sunday - Lunch: 11.45-14.15; dinner: 19.30-21.30

Prices:

Complete Meal - 5.70 €

Reduced meal - 4.60 €

Mini meal - 3.50 €

Opening times of the Bar cafe outside the canteen:

Monday – Friday: 8.30 – 21.30

Saturday and Sunday: 8.00 – 15.00

The student card is compulsory. For information on obtaining the ESU card – see below.

10. Free Wi-Fi in Verona

The conservatorio's free wi-fi is **Guglielmo**. It is possible to use this network on the conservatorio's premises.

How to access it?

From your smart phone

- 1 Connect to the network
- 2 Open the website in your internet browser
- 3 Get to the Guglielmo login page, follow the instructions in order to receive your personal username and password, and then enjoy your free wi-fi.

Guglielmo is linked to:

Verona's free wi-fi (freewifi@verona)

Access credentials can be requested:

- through the use of the “Verona SmartApp” smartphone app – through the app, users can be authenticated through leading social networks, or by using one of the other authentication methods available: through SPID system, SMS or credentials issued by the Municipality of Verona.

To access to the service simply connect with your smartphone or tablet to the Wi-Fi network ((freewifi @ verona)). On opening the web page, simply download the Verona SmartApp app and follow the instructions provided.

- through the use of SPID (Sistema Pubblico di Identità Digitale – Digital Identity Public System credentials). To obtain an SPID, you must contact one of the accredited Identity Managers by following the instructions provided on the www.spid.gov.it website; once the user's identity is verified, the credentials will be provided. The digital SPID identity becomes the new digital access key for a variety of online public sector services.
- Credentials can also be requested at the following offices:

Biblioteca Civica - Via Cappello, 43. URP - Via Adigetto 10;

Ufficio Cultura delle Differenze Pari Opportunità - Largo Divisione Pasubio 6;

- via SMS: Connecting to the Wi-Fi network via SMS allows is a unique and secure method of user verification, both for the public sector and for the user her/himself, always ensuring instant access to the Wi-Fi network.

The system requires the user to register for the service by entering her/his mobile number in the appropriate sign-up section of the Verona SmartApp app; subsequently the user receives a text message containing a unique code together with a direct link to instantly verify the user and access the platform. Thenceforth, the user will have Internet access whenever s/he is in range any ((freewifi @ verona)) public hot spot, with no need of any further actions to connect to the network as is normally the case for home and office Wi-Fi networks. All that is needed is the Verona SmartApp app installed on your smartphone or tablet.

11. Swimming pools

There are a few public swimming pools in Verona (25m length). Discounts for students are available by showing a student card. The 2 pools closest to the city center are: **Centro Federale di Verona “Alberto Castagnetti”** in Via Colonello Galliano 2 (cfverona@federnuoto.it) and **Piscine Santini** (<http://www.sportmanagement.it/verona-santini/partner/>).

A swimming cap is compulsory.

12. Erasmus Student Network (ESN)

ESN works to create a more mobile and flexible education environment by supporting and developing student exchange at different levels, and by also providing an intercultural experience to those students who are unable to abroad ("internationalisation at home").

However, the main focus of ESN is placed on current exchange students, who often face problems (and feel abandoned) in their new environments. Therefore, ESN offers help during the academic, social and practical integration process. This is mainly accomplished through activities in the local sections, which include cultural and social events such as trips to various places within the country, film nights, language projects, international food festivals and last, but not least, parties. In addition, many sections have introduced mentoring programs, which help international students mainly in academic and practical integration.

In Verona the ESN Office is located at the University of Verona main building (Via S. Francesco, 22) <http://www.ase-esnverona.it/>

13. Univercity ESU card

All in one: the UNIVERSITY ESU CARD is all you need to gain access to all ESU services (canteen, accomodations, bike rentals).

The ESU CARD, can be activated solely as a means of identification and for access to services that do not require payment by debit card or alternatively, as a Bank card, for payment at any NFC technology-equipped POS, and for any services and accreditations required by the Bank Charter, by following the instructions at the website cartaesu.bpv.it

The Card also qualifies its holder for discounts at, for example, theatre preformances.

For instructions on how to apply for an ESU card, please visit:

<http://www.esu.vr.it/en/student-services/esucard/>

ENJOY YOUR TIME IN VERONA! 😊